

Paul Holahan
Commissioner

Department of Environmental Services City Hall Room 300B, 30 Church Street Rochester, New York 14614-1290 www.cityofrochester.gov

NUMBER 2.14

FLEET MANAGEMENT POLICY / PROCEDURE

SUBJECT: Establish Vehicle and Equipment Damage and Accident Policy

APPROVED:

Michael Quattrone, Fleet Manager

PURPOSE: Document that a vehicle and equipment damage and accident policy has

been established

PROCEDURE: The City has an established Safety & Health Procedures and Training

Manual that is distributed to employees upon hire and available at the City of Rochester, Employee Portal, BHRM / Payroll / Policies, Safety Documents / Manual: Safety & Health Procedures and Training Manual,

Revised March 27, 2008, Retrieved January 20, 2011,

http://eportal.cityofrochester.gov/SafetyTrainManual.htm

A copy of the Table of Contents from the manual is attached.

PREPARED BY: Michael Quattrone, Fleet Manager

DATE: January 20, 2011

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